



**LETTER ORDER No. : LO24-00002**

**TOYOTA MARILAO, BULACAN INC.**

Lot 1505 McArthur Highway,  
Abangan Sur, Marilao,  
Bulacan

Date : January 10, 2024  
Bidding No.: AMP-083-23  
Date of Opening : December 15, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_  
dated \_\_\_\_\_ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2	units	Supply and Delivery of Passenger Van * TOYOTA HI-ACE Commuter 3.0L DSL M/T  * PR23-0363 * For PS Use (c/o GSD) * NOA No. INTBAC-070-23 * Resolution No. PS-BAC-23-12-05  * Warranty: Three (3) years or 100,000km, whichever comes first on the main assemblies of engine, transmission and differential. * Inclusion : Three (3) years LTO Registration and Vehicle Plate , One (1) year TPL Insurance, One (1) year Comprehensive Insurance, Standard Tools, Early Warning Device (EWD), Seat Cover, Matting and Tint.  * A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of one (1) year after acceptance.  =====	1,389,500.00	2,779,000.00
- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.					

Price Validity: 0 Calendar Days Total Amount: Php 2,779,000.00

Place of Delivery : RR Road, Cristobal St. Paco Manila	Delivery Instruction: Within ninety (90) calendar days from the issuance of the Notice to Proceed (NTP)
---	--

**Certified Correct:** 1/10/24  
SIGNATURE REDACTED  
**ABIGAIL ANN O. ALICDAN-ESPERE**  
Date  
OIC, GSD

FUNDS AVAILABLE **Php 2,779,000.00** 1/11/24  
SIGNATURE REDACTED  
**LADY LOUA. GIMENO**  
Date  
OIC Chief Accountant

**APPROVED BY:** 1/16/24  
SIGNATURE REDACTED  
**PHILIP JOSEF T. VERA CRUZ**  
Date  
Director IV

Supplier's copy received by:  
\_\_\_\_\_  
Signature Over name in print \_\_\_\_\_  
Date Received



## NOTICE TO PROCEED

**MR. GEMILLE REALOZA CARREON**  
*Authorized Representative*  
**TOYOTA MARILAO, BULACAN INC.**  
 Lot 1505 McArthur Highway, Abangan Sur,  
 Marilao, Bulacan

Dear **Mr. Carreon:**

The attached Letter Order having been approved, notice is hereby given **TOYOTA MARILAO, BULACAN INC.** that performance on the *SUPPLY AND DELIVERY OF PASSENGER VANS FOR THE PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)* under **AMP-083-23 (NP 53.1)** shall commence effective on the date of receipt of this Notice:

ITEM NO.	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
1	Supply and Delivery of Passenger Van	2	units	₱ 1,389,500.00	₱ 2,779,000.00
<b>Amount in words:</b> Two Million Seven Hundred Seventy-Nine Pesos					

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,



SIGNATURE REDACTED

**SAMANTHA GRACE E. MOSCOSO**  
*OIC Director IV, Administrative and Finance Group*

Date of receipt of this Notice: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_